Foothill College
Program Review Committee (PRC)
Feedback Spring 2018

Thank you for your time and effort in completing the Comprehensive Program Review this year. We know it is a lot of work but we hope it has been helpful. Thank you for your ongoing efforts to improve on behalf of our students. The program review process allows others throughout the college to learn about your work and how it supports the college mission, educational master plan, and equity goals.

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DRFAT - PRC March 9, 2018

DEPARTMENT/PROGRAM: ANTHROPOLOGY

COMMENDATIONS & STRENGTHS:
- PRC commends the department on the continuing preparation for students to transfer.
- PRC commends the department on its innovative service learning projects, and the work with the local community.
- PRC commends the department on the improvement in its productivity figures.
- PRC commends the department on the improvement in its student success for disproportionately impacted students.
- PRC commends the department's on it plan to close the equity gap between its online and face to face courses.
- PRC commends the department scheduling intentionally looking at potential conflicts with other courses in the program.
- PRC commends the department on its PLO assessment effort.

SUGGESTIONS FOR IMPROVEMENT:

- PRC suggested the department examine the role of the nontranscriptable certificates and whether they might be converted to transcriptable certificates.
- PRC suggested the department work with institutional research on its program outcomes assessments.

RECOMMENDATIONS:

FINAL RATING: Green

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DEPARTMENT/PROGRAM: ART HISTORY

COMMENDATIONS & STRENGTHS:

- PRC commends the department for high productivity.
- PRC commends the department for implementation of AD-T, which increased completion rates.
- PRC commends the effort to engage in regular, ongoing professional development.

SUGGESTIONS FOR IMPROVEMENT:

- PRC suggests the department continue to monitor achievement disparities and implement pedagogical strategies to mitigate such disparities
- PRC suggests the department focus on high withdrawal rates. Shift focus from recruitment of new enrollment to retaining students, mitigating drops.
- PRC supports and echoes the dean's recommendations.
- PRC recommends increased focus/effort to increase student success in online sections.

RECOMMENDATIONS:

- The achievement disparities in the art history program are significant. PRC encourages the department continue to engage in ongoing discussions and professional development that addresses these disparities. PRC recommends that the department report back in the Fall 2018 on how ongoing efforts to address achievement disparities are working.

FINAL RATING: Yellow

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DEPARTMENT/PROGRAM: ATHLETIC INJURY

COMMENDATIONS & STRENGTHS:

- PRC commends the department for consistently high student success rates, overall
- PRC commends the efforts to increase enrollment
- PRC commends the focus on service learning, community engagement as it supports the student success factors of being engaged and being valued
- PRC commends the program for using the SLO process to modify instruction
- PRC commends the program's efforts to increase program completion and efforts to modify program to meet student and workforce needs

SUGGESTIONS FOR IMPROVEMENT:

- PRC suggests addressing dean's concerns regarding program productivity
- PRC suggests the department address the concern regarding achievement disparities in course success rates for African Americans and students of color.
- PRC expressed concern about the program's productivity.

RECOMMENDATIONS:

- PRC acknowledges that this is a new program and faculty have made great efforts to implement it. PRC supports dean's recommendation to allow program another 18 months to grow.
- PRC recommends completing another comprehensive PR next year, with attention to increasing enrollment and productivity. .

FINAL RATING: Yellow

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DRFAT - PRC March 7, 2018

DEPARTMENT/PROGRAM: BUSINESS

COMMENDATIONS & STRENGTHS:

- PRC commends the department on its engagement with students through student clubs.
- PRC commends the department for its work to increase the retention rate of online students.

SUGGESTIONS FOR IMPROVEMENT:

RECOMMENDATIONS:

FINAL RATING: Green

Foothill College
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DRFAT - PRC March 7, 2018

DEPARTMENT/PROGRAM: CHEMISTRY

COMMENDATIONS & STRENGTHS:

- PRC commends the department on the professional development undertaken to close the equity gap.

SUGGESTIONS FOR IMPROVEMENT:

- PRC suggests the department re-examine how it might create an ADT in Chemistry.
- PRC suggests engaging in the guided pathway discussion as it reviews its curriculum.

RECOMMENDATIONS:

FINAL RATING: Yellow

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DEPARTMENT/PROGRAM: COUNSELING

COMMENDATIONS & STRENGTHS:

- PRC commends the program for providing counseling support to students in a variety of modalities including, online, drop-in, and face to face.
- PRC commends the program for its efforts to help students develop their education plans, despite the challenges of both Degreeworks and Edunav.
- PRC commends the program for the support it has provided the learning communities, including Puente, Umoja, and FYE.
- PRC commends the program for exploring and implementing practices that appear to be decreasing the number of students on probation.
- PRC commends the program for its thoughtful engagement in SA-SLO reflections.
- PRC commends the program for the amount of data provided in this program review and the program appears to be using this data to make decisions regarding the program's direction.

SUGGESTIONS FOR IMPROVEMENT:

- PRC suggests the program begin exploring the ramifications of the impact of AB 705 implementation, particularly for Owl Scholars which has been focused on basic skills students in math, English, and ESL, since AB 705 is

changing/reducing the number of basic skills courses being offered in all three departments.

- PRC expressed concern about disproportionate impact in online classes.
- PRC expressed concern about the declining enrollments in both counseling and career life planning courses and encourages the program to explore ways to reverse these trends.
- PRC also noted that the program appears to be experiencing a decline in the number of transcriptable certificates it is giving out. Given the state's new funding model and its metrics, the program should explore ways to reverse this trend.

RECOMMENDATIONS:

- None.

FINAL RATING: Green

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DEPARTMENT/PROGRAM: DENTAL HYGIENE

COMMENDATIONS & STRENGTHS:

- PRC commends the department on its excellent course and program success rates, completion rates
- PRC commends the department on its incredible efforts to launch the baccalaureate degree.
- PRC commends the department for its successful implementation of completion degree – will help both enrollment and productivity

SUGGESTIONS FOR IMPROVEMENT:

- PRC expressed concern about the low trending productivity and enrollment in the program identified with the program in the program review tool.
- PRC recommends that the department monitor enrollments, and success of Latinx students in its prerequisite courses for the program as there appears to be disproportionate impact.

RECOMMENDATIONS:

OVERALL RATING: Yellow

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DRFAT - PRC March 7, 2018

DEPARTMENT/PROGRAM: ENGINEERING

COMMENDATIONS & STRENGTHS:

- PRC commends the department on the program's thoughtful analysis of its data and program.
- PRC commends the department on its outreach efforts, especially outreach to female students, as well as outreach to the Umoja community.

SUGGESTIONS FOR IMPROVEMENT:

- PRC suggests the department consider developing a dual enrollment Engineering pathway.
- PRC suggests the department study the persistence rates of ENGR 6 and 10 to examine who is not persisting and why.
- PRC suggests the department examine the courses included in transfer agreements as it examines its schedule.

RECOMMENDATIONS:

SUMMARY:

- PRC suggests the department outline the actions it will be taking to increase productivity in 2018-19.

FINAL RATING: Yellow (Yellow for productivity, green overall)

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DRFAT - PRC March 9, 2018

DEPARTMENT/PROGRAM: GEOGRAPHY

COMMENDATIONS & STRENGTHS:
- PRC commends the department for its support of students outside of classroom.
- PRC commends the department on the increase enrollment and course success of its Latinx students.

SUGGESTIONS FOR IMPROVEMENT:
- PRC suggests the department consider other methods to support student success in the classroom, especially for student athletes and underrepresented students.
- PRC suggests the department assess the changes made to increase the success of Latinx students and determine if this work might be used to help other student groups.

RECOMMENDATIONS:
- PRC recommends the faculty explore applying different pedagogical approaches to improve the success of students of color and other disproportionately impacted groups.

SUMMARY:
- The Department is not going to offer face to face lab sessions because the enrollment is low and it impacts the student completion rate.

FINAL RATING: Yellow for enrollment, Green overall

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DRFAT - PRC March 9, 2018

DEPARTMENT/PROGRAM: <mark>GIST</mark>

COMMENDATIONS & STRENGTHS:
- PRC commends the department on the improvement of success rates for disproportionately impacted students, especially female students.

- PRC commends the department for its analysis of the issues impacting enrollment, and for outlining strategies to address the issues.

SUGGESTIONS FOR IMPROVEMENT:
- PRC suggest the department consider adding service learning ideas to improve attractiveness for its introductory classes.
- PRC suggests the department work with the Dean to explore ISA agreements with public and private companies.

RECOMMENDATIONS:
- PRC recommends the department submit a remediation plan to the Dean and PRC by June 15, 2018. The remediation plan should outline plans to address enrollment and productivity in the coming year.

SUMMARY:

- The Department is acknowledging the decline in enrollment, and the Department is aware that it needs more resources to improve the enrollment.

FINAL RATING: Yellow due to enrollment declines

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Draft February 26, 2018

DEPARTMENT/PROGRAM: LIBRARY

COMMENDATIONS & STRENGTHS:

- PRC commends the department for their thorough analysis of the data.
- PRC commends the department for their vision in hiring an equity librarian to bring a broader cross-section of students to the Library.

SUGGESTIONS FOR IMPROVEMENT:

- PRC suggest the department continue to experiment with different methods of assessment. The surveys appear to only capture a feedback on a small percentage of students.
- PRC suggests the department continue to outreach to different groups on campus to broaden the student population utilizing the library.

RECOMMENDATIONS:

FINAL RATING: Green

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DEPARTMENT/PROGRAM: MUSIC TECHNOLOGY

COMMENDATIONS & STRENGTHS:

- PRC commends the department on the increase of enrollment.
- PRC commends the department's course design without prerequisites to maximize student enrollment.
- PRC commends the department for creating a welcoming class environment, especially in online classes.
- PRC commends the department's effort to support students.
- PRC commends the department for the use of student outcome data.

SUGGESTIONS FOR IMPROVEMENT:

- PRC suggests tracking the success rate of late add students.
- PRC suggests the department utilize Marketing to attract more female students, to improve the disproportional impact.

RECOMMENDATIONS:

- PRC recommends the department make a plan to keep track of the number of degree and certificate offered.

- PRC recommends the department explore ways to improve disproportional impact. PRC recommended the department to review the resource requests, to focus more on equity and professional development.
- PRC recommends tracking the Student demand on equipment usage.
- PRC recommends the department report back to PRC in the Fall 2018 about their timeline on closing achievement gap.

FINAL RATING: Yellow

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February 26, 2018

DEPARTMENT/PROGRAM: NANOTECHNOLOGY

COMMENDATIONS & STRENGTHS:
- PRC commends the work done regarding outreach to different student populations over the years. The work has been reflective and thoughtful.

SUGGESTIONS FOR IMPROVEMENT:

RECOMMENDATIONS:

In 2016-17, Nanotechnology served 30 students and had a productivity of 249. Of the 30 students there were no African Americans, 1 Latino/a, and 3 Pacific Islander students; 86% of students where Asian and White. In 2016-17, 3 face to face sections were taught. Nanotechnology offers both the Associate in Science Degree and Certificate of Achievement. 2 Associate Degrees were awarded in 2013-14 and 1 in 2016-17. 1 Certificate was awarded in 2013-14.

In Spring 2015 PRC wrote:
"**the program is serving a very small group of students and thus may not be viable**."

PRC Concerns:
- Equity. The program review has identified the lack of diversity in the program as a weakness but has not outlined actions that will be taken to improve it.
- Resources. The resource requests are not closely linked to goals and objectives to increase enrollment.

- PRC recommends the department develop a remediation plan that outlines department goals and specific steps that will be taken to improve equity, enrollment and productivity and the resources needed to achieve those goals. The plan should explicitly identify goals, responsible individuals, benchmarks and timelines. The plan should be submitted to the Dean and PRC by June 15, 2018.
- While there may be a place for the courses in physics or engineering, PRC's assessment is that the degree programs are not currently viable.

FINAL RATING: Red because of lack of diversity in enrollment, low enrollment and low productivity

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DEPARTMENT/PROGRAM: PERSONAL TRAINING

COMMENDATIONS & STRENGTHS:

- PRC commends the department for high student success rates, overall
- PRC commends faculty efforts to place program students into internships
- PRC commends the use of service learning, internships

SUGGESTIONS FOR IMPROVEMENT:

- PRC suggests the department explore effective pedagogical practices and implementing at least one new pedagogical approach to mitigate disproportionate impact in course success rates, and recommend considering resource requests to support your efforts to do this
- PRC suggests exploring ways to address disproportionate course success rates for African American students.
- PRC suggests working with dean to address productivity concerns.

RECOMMENDATIONS:

- PRC acknowledges that this is a new program and faculty have made great efforts to implement it and support dean's recommendation to allow program another 18 months to grow.

- PRC recommends the department submit an updated comprehensive evaluation next year with attention to increasing enrollment and productivity.
- PRC recommends the department report back to PRC in the Fall with plan and timelines.

FINAL RATING: Yellow

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DEPARTMENT/PROGRAM: PHARMACY TECHNOLOGY

COMMENDATIONS & STRENGTHS:

- PRC commends strategic efforts to increase the applicant pool.
- PRC commends the effort to increase enrollment through dual enrollment pathways.
- PRC commends excellent student success rates for all students.
- PRC commends high completion rates for all students.

SUGGESTIONS FOR IMPROVEMENT:

- PRC has concerns trend of lower enrollment, productivity.
- PRC has concerns with labor market situation and low wages for program graduates.
- PRC suggests department explore ways to decrease attrition in cohorts, such as credit by exam or other means of bringing struggling students back into standing.
- PRC suggests exploring ways for all classes that contribute to the program's productivity, such as AHS courses, be included in program data.
- PRC suggests program faculty explore ways to do more outreach and recruitment of African American students and to look into what is causing fluctuating success rates for Latinx students.

- PRC would like more detailed information about major focus on increasing enrollment when it doesn't seem like the program can accommodate it.

RECOMMENDATIONS:

FINAL RATING: Yellow

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DRFAT - PRC March 9, 2018
DEPARTMENT/PROGRAM: PHILOSOPHY

COMMENDATIONS & STRENGTHS:

- PRC commends the department for giving specific examples of the impact of its SLO assessments.
- PRC commends the department on its equity and growth mindset.
- PRC commends the department use of achievement data to improve course outcomes.
- PRC commends the department for analysis program learning outcomes, connecting skills across distinct courses.

SUGGESTIONS FOR IMPROVEMENT:

- PRC suggests the department work with institutional research to study its online and face to face student populations, to determine if there are different needs and marketing approaches.

RECOMMENDATIONS:

- PRC recommends the department work with the Dean to explore scheduling options to improve productivity.
- PRC recommends the faculty to assess differences in program paths between the ADT and Foothill AA degree and how this might impact student need and scheduling.
- PRC recommends further review of the program review data on disproportional impacted students, comparing online and face to face sections, to identify curriculum and practices that are working well.

FINAL RATING: Green

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DEPARTMENT/PROGRAM: PSYCH SERVICES

COMMENDATIONS & STRENGTHS:

- PRC commends the program for their critical support of students in crisis
- PRC commends the program, given their number of full-time faculty and staff, for the number of services that it is able to provide.
- PRC commends the program for seeking out new and untraditional venues for students.
- PRC commends the program for curriculum on student wellness and stress reduction.

SUGGESTIONS FOR IMPROVEMENT:

- PRC suggests the department provide analysis review of this year's data versus prior years' data.
- PRC suggests the department submit SLO assessments and reflections.
- PRC suggests the program provide more analysis of data to support resource requests.

RECOMMENDATIONS:

FINAL RATING: Green

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DRFAT - PRC March 7, 2018

DEPARTMENT/PROGRAM: PHYSICS

COMMENDATIONS & STRENGTHS:

- PRC commends the department on the thoughtful analysis included in the program review.
- PRC commends the department on the thoughtful approach to identifying specific actions related to improving success rates of its Latinx students.
- PRC commends the department on its use of the open educational resources.
- PRC commends the department on the development and revision of courses to meet student needs.
- PRC commends the department on its student-centered scheduling (e.g. considering public transportation timing for night classes).

SUGGESTIONS FOR IMPROVEMENT:

- PRC suggests the program review its Program Learning Outcomes assessments in tracdat.
- PRC supports the Deans suggestion that the program apply for a grant for equipment.

RECOMMENDATIONS:

FINAL RATING: Green

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DRAFT - PRC Feb 28, 2018

DEPARTMENT/PROGRAM: PUENTE

COMMENDATIONS & STRENGTHS:

- PRC commends the unit for its high student success rates.

SUGGESTIONS FOR IMPROVEMENT:

- PRC suggests the unit expand its efforts to coordinate with other learning communities and programming and outreach.

- PRC suggests a more detailed analysis of the student demand for a second cohort and how this would lead to increased productivity.

RECOMMENDATIONS:

- None

FINAL RATING: Green

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DEPARTMENT/PROGRAM: RADIOLOGIC TECHNOLOGY

COMMENDATIONS & STRENGTHS:

- PRC commends the high touch strategies for engaging students and for their high success rates.
- PRC commends the efforts of program faculty to maintain and expand clinical affiliations, and their huge efforts to increase productivity/reduce downward trend.
- PRC commends the efforts of faculty to create new curriculum to meet evolving needs of the profession
- PRC commends the focus on reducing costs to students.
- PRC commends faculty efforts to introduce inter-professional collaboration/teamwork
- PRC commends the thoughtful, thorough analysis of disproportionate impact and ongoing efforts to implement pedagogical approaches and enhance student support.
- PRC recognizes that productivity declines are connected to declines in available clinical sites.

SUGGESTIONS FOR IMPROVEMENT:

RECOMMENDATIONS:

FINAL RATING: Yellow

Thank you for your time and effort in completing the Comprehensive Program Review this year. We know it is a lot of work but we hope it has been helpful. Thank you for your ongoing efforts to improve on behalf of our students. The program review process allows others throughout the college to learn about your work and how it supports the college mission, educational master plan, and equity goals.

The Program Review Committee (PRC) recognizes your comprehensive program review was drafted in the Fall of 2017, prior to the College's pivot to a productivity model. Nevertheless, program viability and productivity are closely linked and the PRC did consider this a factor in the overall rating of your program.

The PRC read and discussed each Comprehensive Program Review during a series of meetings in Winter 2018. The committee's feedback is outlined below. Please note that PRC would be happy to meet with any department or program if there are any questions/concerns.

DEPARTMENT/PROGRAM: <mark>RESPIRATORY THERAPY</mark>

COMMENDATIONS & STRENGTHS:

- PRC commends the department for excellent course and program success rates, completion rates.
- PRC commends the department for success in developing innovative new Interventional Pulmonology Certificate to meet community and labor market needs and attract new enrollment

SUGGESTIONS FOR IMPROVEMENT:

- PRC expressed concerns that if the department is marketing this as an online program and yet has one required course that is F2F, how can students who can't be here f2f complete their certificate.
- PRC suggests the department monitor online success rates for disproportionate impact in online courses, particularly with movement towards growing online options.
- PRC suggests the department continue efforts to reverse declining enrollment and productivity.

RECOMMENDATIONS:

- PRC recommends that the next program review provide narrative that supports requests for the bronchoscopes/cart, TCM Monitor, and simulator, as nearly all curriculum is online.

FINAL RATING: Yellow

Foothill College
Program Review Committee (PRC)
Feedback Spring 2018

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DRAFT - PRC Feb 28, 2018

DEPARTMENT/PROGRAM: STUDENT AFFAIRS / ACTIVITIES

COMMENDATIONS & STRENGTHS:

- PRC commends the department for its work to involve a diverse group of students in leadership activities.

SUGGESTIONS FOR IMPROVEMENT:

- PRC suggests that the department delineate the resources and personnel supporting the various functions of the office (perhaps through a functional organization chart) to better understand and articulate the needs of the office. PRC noted that the request for a full time position was not linked to the departmental analysis of needs

- PRC suggests that the department - continue to assess its marketing efforts for late start classes and share the results with others across the campus.

- PRC suggests the department assess the student activity needs at Sunnyvale Center and work with others on campus to provide activities to support students at Sunnyvale.

- PRC suggests the department consider student activities for online students, including service learning opportunities.

RECOMMENDATIONS:
- None

FINAL RATING: Green

Foothill College
Program Review Committee (PRC)
Feedback Spring 2018

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DEPARTMENT/PROGRAM: TEACHING LEARNING CENTER (TLC)

COMMENDATIONS & STRENGTHS:

- PRC commends the program's efforts to increase (and document) activity in the TLC
- PRC commends efforts to implement cross-disciplinary resources (e.g. Chat Café)
- PRC commends the program's outreach efforts (e.g., football team)
- PRC commends the program for seeking out and responding to student feedback (e.g., making it easier to schedule).
- PRC commends the program for establishing an expanding presence at Sunnyvale.

SUGGESTIONS FOR IMPROVEMENT:

- PRC suggests better outreach to basic skills students and students assigned to Engl co-reqs.
- PRC suggests the program continue to explore ways to track students using TLC
  - data disaggregation by course (which courses have succeeded in getting students to TLC and how? Implement in other courses). If they're coming to Chat Café, which course(s) are they taking?
- PRC suggests the program work with IR to investigate (target) course success rates of students who use the TLC

- PRC suggests the program organize PR under broad areas of service e.g., SI efforts, embedded tutoring efforts for PRC to better follow narrative
- PRC suggests the program include more info about NetTutor and how it interfaces with/impacts online students.

RECOMMENDATIONS:

- PRC recommends clarification of distinction between "professional development" and "in-service time" resource requests

FINAL RATING: Green

Foothill College
Program Review Committee (PRC)
Feedback Spring 2018

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DRFAT - PRC Feb 28, 2018

DEPARTMENT/PROGRAM: TESTING and ASSESSMENT

COMMENDATIONS & STRENGTHS:

- PRC commends the department for serving a diverse group of students through a variety of tests and services.
- PRC commends the department for its work with faculty to support multiple measures of assessment.

SUGGESTIONS FOR IMPROVEMENT:

- PRC suggests the department begin to track students who did not show up for accommodated testing appointments to better assess student needs.

- PRC suggests the department review the process of evaluation / placement for students completing A level courses in high school to place higher than Math1A.

- PRC suggests the department assess the needs for staffing, space, and hours of operation during finals week and for make-up testing.

- PRC suggests the department further assess and delineate the needs to support accommodated testing, including training for staff.

RECOMMENDATIONS:

- None.

FINAL RATING: Green

Foothill College
Program Review Committee (PRC)
Feedback Spring 2018

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Draft, February 26, 2018

DEPARTMENT/PROGRAM: THEATER

COMMENDATIONS & STRENGTHS:

- PRC commends the department for its strong overall student success rates.

- PRC commends the department for being willing to discuss program improvement.

SUGGESTIONS FOR IMPROVEMENT:

- PRC suggests the department gather more details on degree completion and student needs.

- PRC suggests the department offer more general education classes online to meet student needs.

RECOMMENDATIONS:

In 2016-17, Theater served 441 students and had a productivity of 380. African American course success rates were 21 percentage points below the department average in 2016-17. In 2016-17, 8 of 66 sections (12%) were taught online compared to the college average of about 30%.

- PRC suggests the department use existing tools to model productivity for 2018-19 with a goal of 500.

- PRC recommends the department develop a remediation plan that outlines department goals and specific steps that will be taken to improve equity, enrollment and productivity and the resources needed to achieve those goals.   The plan should explicitly identify goals, responsible individuals, benchmarks and timelines.   The plan should be submitted to the Dean and PRC by June 15, 2018.

- PRC recommends an out-of-cycle review for 2018-19.

FINAL RATING: Red